

USE OF SCHOOL GROUNDS

POLICY

Rationale

The school possesses extensive school grounds that it rarely utilises outside of school hours. The school actively encourages the appropriate use of these grounds by independent community groups and individuals at such times.

Aims

The goal of the Use of School Grounds Policy is to:

- To ensure that the school's grounds are fully utilised and appropriately used by not-for-profit community groups or individuals outside school hours.

Implementation

- School Council has the authority to allow or deny the use of school facilities (including school grounds) by outside groups or individuals when the facilities are not required for school purposes and also have the responsibility to establish the terms and conditions of use.
- School Council encourages the use of school grounds by not-for-profit community groups (usually sports teams) and individuals.
- School Council does not charge a fee for use of the school grounds and is therefore not a hirer of the grounds.
- Community groups wishing to use the grounds are required to complete an application for consideration by the principal.
- The application requests information such as purpose, dates and times of use, areas of use, key contact names and numbers, details regarding league affiliations, insurance and incorporation details, first aid and emergency procedures. The Facilities & Infrastructure Branch provides advice to School Councils regards such agreements.
- Each application will be considered by the principal on its merits, referring to an up-to-date booking schedule to ensure availability.
- Successful applicants will be advised in writing and will be provided with a 'Code of Conduct' that must be complied with.
- The Code of Conduct will detail issues such as litter, noise control, vehicles on school property, management of keys to gates and toilets etc.
- The principal will liaise directly with the key contact person/s and visa-versa should any concerns arise.

- School Council via the principal will ensure that the school grounds are well kept and maintained in a safe manner.
- Individuals wishing to use the school grounds for appropriate leisure pursuits are permitted to do so, but must comply with school signage, which clearly prohibits some activities such as golf and walking dogs.

Evaluation:

This policy will be reviewed as part of the school's three-year review cycle.

Prepared by: Finance Committee

Approval Date:

Review Date:

Signed: _____ (Principal)

_____ (School Council President)