USE OF SCHOOL GROUNDS
POLICY

Rationale
The school possesses extensive school grounds that it rarely utilises outside of school
hours. The school actively encourages the appropriate use of these grounds by
independent community groups and individuals at such times.

Aims
The goal of the Use of School Grounds Policy is to:
• To ensure that the school’s grounds are fully utilised and appropriately used by not-for-profit community groups or individuals outside school hours.

Implementation
• School Council has the authority to allow or deny the use of school facilities
  (including school grounds) by outside groups or individuals when the facilities are not
  required for school purposes and also have the responsibility to establish the terms
  and conditions of use.
• School Council encourages the use of school grounds by not-for-profit community
  groups (usually sports teams) and individuals.
• School Council does not charge a fee for use of the school grounds and is therefore
  not a hirer of the grounds.
• Community groups wishing to use the grounds are required to complete an application
  for consideration by the principal.
• The application requests information such as purpose, dates and times of use, areas
  of use, key contact names and numbers, details regarding league affiliations,
  insurance and incorporation details, first aid and emergency procedures. The
  Facilities & Infrastructure Branch provides advice to School Councils regards such
  agreements.
• Each application will be considered by the principal on its merits, referring to an up-
  to-date booking schedule to ensure availability.
• Successful applicants will be advised in writing and will be provided with a ‘Code of
  Conduct’ that must be complied with.
• The Code of Conduct will detail issues such as litter, noise control, vehicles on school
  property, management of keys to gates and toilets etc.
• The principal will liaise directly with the key contact person/s and visa-versa should
  any concerns arise.
School Council via the principal will ensure that the school grounds are well kept and maintained in a safe manner.

- Individuals wishing to use the school grounds for appropriate leisure pursuits are permitted to do so, but must comply with school signage, which clearly prohibits some activities such as golf and walking dogs.

**Evaluation:**

This policy will be reviewed as part of the school’s three-year review cycle.

Prepared by: Finance Committee

Approval Date: 

Review Date: 

Signed: ____________________________________________ (Principal)

____________________________________________________ (School Council President)